

**MINUTES of COA Board Meeting June 29, 2021**

Call to Order: 9:30

**Attending:** S. Kelliher, C. Winterfeldt, P. Hoagland, Serena, Hall, L. Howe, R. Montella, T. Caldicott, K. Adams, J. Rousseau, C. DeSouza, Audrey Reycroft, S. Tipton, Charles Blaney, P. Nichols, S. Peirce, G. Shepherd, G. Hawn, C. Williams, Caitlin Coyle

**Minutes:** VOTED to accept as corrected.

**Director:** Summer plans include a tent for on-going events. In Link notice of BYO lunches, IceCream Social, Kayaking at Farm Pond.

**PRESENTATION** Caitlin Coyle of UMASS Boston Department of Gerontology Research and Community Health. Outlined the process of developing a Demographic Profile including 1) Mail Survey age 45+, 2) Key informant interviews (5-6), Focus Groups (2-3) and Peer Community Comparison (5-6). Timeline January-July, 2022. Cost - \$30,000. Does not study space, focus on NEEDS. Municipal Source of funding is important (Friends - Grants, etc.)

DISCUSSION: Note: Charlie Williams spoke in favor -citing 30 years of experience with COA  
A MOTION that we undertake this study was made, seconded and VOTED unanimously, with votes recorded individually=**Yea**=Pete, Tricia, Ken, Sally, Sue P., Gerri .

**Director** (continued) Renee has lined up 5 Lifetime Learning Courses - will perhaps try to get 6 or 7.

**Continuing Business:** Suggested suspending BY-Law discussion until BSO confirms new appointments.  
Carol: has asked Elizabeth to give COA Board a tour of new LIBRARY.

We will meet July 27, 2021

This meeting adjourned 11:26

Respectfully submitted,  
Susan W. Peirce, Secretary