



Board Minutes of 02/01/22 (postponed from 1/25/22 via Zoom)

Respectfully Submitted by Carol DeSouza, Secretary

Voting Members Attending: Pete Hoagland, Sally Tipton, Gerri Hawn, Carol DeSouza, Ken Adams, Chris Winterfeldt

Non-Voting Members Attending: Jim Campbell, Pat Gray, Jean Rosseau, Donna Turner, Rosemary Sortor

Staff: Sue Kelliher, Kristina Gallant, Melinda Morle

Community Members: Pam Dowse

Members Absent: 2 – Lori Howe, Pat Gray

Absent with Excuse: none

Quorum? Yes **Call to Order** at 9:32 a.m.

Welcome from Chair Pete Hoagland

Sue Kelliher introduces **Kathy Bowler – MCOA**

- Discussion regarding supervisory vs. advisory board
- Town evolutions with added departments such as purchasing, audit
- Potential for conflicts
- Importance of communication and clarity
- Operations under town administrators
- Town bylaws and BOD Rules of Operation

Secretary Report: (Carol DeSouza, see attached)

Approval of Minutes of 12/28/21 motion: Sally Tipton, second Chris Winterfeldt: Vote to accept: Pete Hoagland, Sally Tipton, Gerri Hawn, Carol DeSouza, Ken Adams, Chris Winterfeldt = 6 votes , minutes accepted.

Approval of Minutes of Special Meeting 01/20/22 motion: Sally Tipton, second Chris Winterfeldt: Vote to accept: Pete Hoagland, Sally Tipton, Gerri Hawn, Carol DeSouza, Ken Adams, Chris Winterfeldt = 6 votes , minutes accepted.

Treasurer's Report by Gerri Hawn: (see attached)

Some discussion regarding transfer of funds between COA budget and town accounts

Staff Reports: Sue Kelliher (see attached)

- Introduction of **Kristina Gallant** by Sue Kelliher finishing master's degree in Gerontology/Aging (Arizona State on line courses), resident of Sherborn, tasks of technology, lifetime learning,
- 27 hours on staff
- Issues with Nextdoor to stay available for posting as a business account under new management.

Friendly Call Program

Melinda Morle spoke of the efforts over the past year. Issues of isolation, vaccine availability, outreach regarding COA systems in place.

New Business:

Additional Special Board meeting scheduled for March 1, 2022 at 10:00.

Action Items before next meeting on 02/22/22:

- Sue Kelliher will provide information for the Special Board meeting with UMass including questionnaire a week-ahead of time – Meeting on March 1, 2022 at 10:00 am

Adjournment at 10:44 a.m. : Moved by Sally Tipton, Seconded by Ken Adams, unanimous roll call vote

Remaining regular meetings of 2022: 2/22, 3/29, 4/26, 5/31, 6/28

Special Board Meeting scheduled for 3/1/22 at 10:00 am

Remains in draft until Approval of these minutes on 2/22/22 Attachments available upon request