



SHERBORN COUNCIL ON AGING

Board Minutes of 01/20/22 -----2 pm -----SPECIAL MEETING (via Zoom)

Respectfully Submitted by Carol DeSouza, Secretary

VOTING Members Attending: Pete Hoagland, Sally Tipton, Gerri Hawn, Carol DeSouza, Ken Adams, Lori Howe, Chris Winterfeldt

Non-Voting Members attending: Jean Rosseau, Donna Turner

Staff: Sue Kelliher, Kristina Gallant

Community Members: Margaret Powicki, Tricia Caldicott

Quorum? Yes Call to Order at 2:03

1. Discussion about Community Assessment – Moving Forward

- Next steps to be taken regarding adequacy of services for the Elderly of Sherborn
- Review of some aspects after talking with Caitlin Coyle at UMass.
- Suggestion to combine our fire and police “interview”
- Interviews would be done by UMass (expected length of time involved = one hour) and Board members need not be present for those

2. Names of potential key informants

- The Board discussed a list instead of an agreement on person-by-person
- Discussion of potential persons to be considered including experience on boards and interactions with the COA
- UMass had suggested five persons be forwarded
- Listing of final decisions:
 - COA Director, Sue Kelliher
 - Fire (Zach Ward) with Police (seek representative with long time commitment to town)
 - Select Board Member (Paul DeRensis)
 - Planning Department member (Gino Carlucci)
 - Kitty Sturgis and Ann Bekebrede (long-time residents of town)
- Pete Hoagland called for vote; seconded by Sally Tipton – roll call taken and unanimous decision “yea” to approve the listing

3. Forming Survey Committee and Promotional Plan Committee

- Discussion regarding membership on the Survey Committee. The meeting to approve questions on the survey would be an open meeting. Decided whole board would be involved and members of the community could join the discussion through open meeting
- Vote called by Gerri Hawn, seconded by Ken Adams:

- Roll call: Pete Hoagland, Sally Tipton, Gerri Hawn, Carol DeSouza, Ken Adams, Lori Howe = “yea” votes; Chris Winterfeldt = “nay” Motion passes.

4. Discussion regarding Promotional Plan committee

- 2-3 people may be needed to assist with the promotional aspects, including distribution and marketing --- more details later in the process

Adjournment at 2:53 : Moved by Carol DeSouza, Seconded by Sally Tipton. Unanimous roll call vote

Remains in draft until Approval of these minutes on 1/25/22 at regular Board Meeting.

Attachments available upon request

- ***UMass Boston Professional Services Agreement***
- ***UMass Boston power point slides***
- ***Worksheet for today's discussion***
- ***Town of Weston Survey Questions***