



Board Minutes of 03/29/22 (via Zoom)

Respectfully Submitted by Carol DeSouza, Secretary

Voting Members Attending: *Pete Hoagland, Sally Tipton, Gerri Hawn, Carol DeSouza, Chris Winterfeldt, Lori Howe*

Voting Members Absent: *Ken Adams*

Non-Voting Associate Members Attending: *Jim Campbell, Pat Gray, Jean Rosseau, Donna Turner*

Staff: *Sue Kelliher, Melinda Morle, Kristina Gallant*

Community Members: *Barbara Ambros*

Voting Members Absent: 1 **Quorum?** Yes

Call to Order by Pete Hoagland at 9:31 a.m.

Acknowledging Rosemary Sortor

- Words by Sally Tipton acknowledging hard work and long dedication of Rosemary to the town of Sherborn

Secretary Report/Minutes (Carol DeSouza, see attached)

- **Approval of Minutes** of 2/22/22: motion: To approve the minutes of 2/22/22; second: Gerri Hawn: Vote to accept with modification regarding repeated listing of Pat Gray: unanimous
- **Approval of Minutes** of 3/1/22: motion: To approve the minutes of the Special Meeting of 3/1/22; second: Lori Howe: Vote to accept: unanimous

Treasurer Report by Gerri Hawn: (see attached)

- Added discussion by Gerri Hawn that we will come in under budget
- Discussion about Café meals, exercise class, and income from Cultural Council and sale of JFK travel vouchers
- No expected concerns regarding future acceptance of budget for COA at Town Meeting

Director's Report – by Sue Kelliher (see attached)

- Community Assessment Update – April 5th a postcard will be sent out about upcoming survey and April 12th the survey itself in the mail and posted on town website and COA website. Final comments were approved by Sue Kelliher for the survey.
- Reminder about LGBT Training – tech help is available to complete such.
- Tea Party on May 3rd (before Mother's Day) – more information to come
- Planning trips/events: (e.g. Charles River Cruise, Lobster Bake, Fells in NH, other summer trips, tea parties)
- Men's Club luncheon to be moved for trial back to Heritage
- Old Walgreen's site now occupied by Pine Hill Pharmacy (delivery of medications, etc.)
- Melina Morle: update on Friendly Visitor Program – others have not returned after Covid for home visits, still discomfort (e.g. Jewish Family Services reports the same) – update to come

- Move within Town Hall: On Patriot's Day the offices on the second floor will be moved downstairs. More information when a date for COA move is determined.

Membership of Board of Director's

- Number of Members Discussion
- Recruit new members – COA Board does not nominate but leads interested parties to application process
- Acceptance/reappointment with application to the Town Clerk
- Pete Hoagland, Chair, votes only when there is a tie
- **Approval of Motion to add a member to our Board of Directors bringing the voting group to eight persons: motion: Pete Hoagland; second: Gerri Hawn: Vote to accept: unanimous**
- Reminders about the process of persons applying to the Select Board for approval. Applications to Diane Moores by May, vote taken by Select Board in June

Rules of Operation/Status Update

- Rules of Operation subcommittee – under open meeting law
- Lori Howe and Gerri Hawn will revise the Rules after the Town Meeting (on 4/26/22) and revisions to the Town Bylaws

New Business

- Suggestion by Carol DeSouza to invite Diane Moores (Interim Town Administrator) to speak with COA Board to confirm changes to Rules of Operation, especially as an Advisory not supervisory BOD. Suggested further to wait until after Town Meeting and changes to the town bylaws which are the basis for our Rules of Operation.

Action Items before next meeting on 04/26/22:

- Sue Kelliher will send the UMass postcard and final survey (approved by Sue) to the Board

Adjournment

- **Motion to Adjourn: by Lori Howe Second by Sally Tipton roll call vote**
- **Adjournment at 10:12 a.m. : unanimous roll call vote**

Remaining regular meetings of 2022: 4/26, 5/31, 6/28, 7/26, 8/30, 9/27, 10/25, 11/29, 12/27

Minutes remain in draft until Approval on 4/26/22. Attachments available upon request.