



Board Meeting Minutes of 3/26/2024

Respectfully Submitted by Lori Howe

Voting Members Attending:

Pete Hoagland, Sally Tipton, Ken Adams, Denise Orlando, Lori Howe

Voting Members Absent (excused): Gerri Hawn, Pam Sampson

Non-Voting Associate Members Attending: Jim Campbell

Non-Voting Associate Members Absent: Pat Gray, Carole Marple (App Pending for Shruti Panjini)

Staff Attending: Sue Kelliher, Kristina Gallant, Melinda Morle

Community Members Attending: 2

Voting Members Absent: 2

Quorum? Yes

Call to Order by Chair Pete Hoagland at 9:30 a.m.

Pete welcomed Tom Urmston and Charlie Blaney, who joined as community members.

Minutes. Pete asked for a motion on the February 27, 2024 Board meeting minutes. Sally motioned to approve as written, Ken seconded. There being no discussion, the minutes were approved by a unanimous vote.

Treasurer's Report. (see attached reports)

In Gerri's absence, Sue presented the financial reports that Gerri provided to the Board beforehand. Sue said we are right on track with expenses to date. For JFK transportation, users must now buy coupons; this year JFK has provided over 200 rides. Lifetime Learning is well in the black. In terms of Grants, COA has received \$1,500 from the Sherborn Business Association, \$700 designated for Men's Lunch and \$800 to the Resource Directory. Sue applied \$1,000 from Middlesex Savings Bank to go to Men's Lunch so we don't have to increase the cost. At Morse Tavern we paid \$15 per person plus gratuity which didn't include tea or coffee; it is now going up to \$20 per person. Heritage had kept their charge at \$15 per person.

Director's Report (see attached)

Sue first acknowledged Melinda and Kristina for all their work to make the Adult Resource Fair on March 13 a big success. There were 66 people registered, which is up 31 from last year. The Fair was promoted on Facebook and Social Media, as well as in the Patch, and these generated 18 registrants from Facebook and 32 via the Patch. Vendors paid \$30 per table. Bath Planet donated \$350 to help cover Lunch costs. We made a little money on the event. Jim thought the box lunch was really nice and well received; he also commented that the sandwiches were a little small. Sue noted that the raffle was a big hit.

Kristina and Sue met with Dave Welch of the Open Space Committee regarding the Space Plan. Sue felt it was important for COA to be represented on the committee, which she was able to accomplish.

Sue reported that last year Jim Campbell suggested we work with Kay Dunlap at Pilgrim Church on a series of classes to get people thinking ahead about their needs as they age in place. There is a series of six classes being planned for the Spring, to start April/May and going to mid June. Sue said she spoke with a woman in Wayland where they did this and it was well attended. Tom added that this is a really good idea; he feels people want more information on their options and would be receptive to discussion of the various needs and challenges.

Sue provided attendance numbers for *Sit'nSip*. She also reviewed coverage gaps and noted that we will take the Summer off. Sue added that Chief Galvin is an enthusiastic supporter and pushes Sit'nSip all the time.

There was a community engagement meeting last Friday with Fire, Police and DPW; 17 people came.

Lifetime Learning is doing very well and is running in the black. In April, we have iPad Training, Poetry, and Earth in Crisis. Jim suggested we find a way to recognize Dave Smalies for his excellent presentations. Kristina responded that Dave loves doing these classes and will absolutely not take anything despite all their efforts. Sadly next week is his last class, although he did say he'd do some Zoom classes around the time of the Election. Lori suggested that one way of recognizing and thanking Dave could be through a newspaper article.

Sue also noted that the Lifetime Learning class on Candlemaking was very popular, garnering 39 participants rather than the 20 originally planned.

Senior Café. To date we have spent a little over \$1,000 on entertainment and have had pretty good attendance. The Bakers Chocolate presentation generated 32 participants, Isabelle Stuart Gardner had 29, April Contini/talk on Australia had 29, and Elder Law had 23. Average attendance has been 20, with six programs having 22 or more in attendance. Sue noted that Kristina and Melinda spend a lot of time "recruiting" to build attendance. Sue also said it takes much time to come up with good entertainment that will draw more people than the core group of 13. Sally suggested we might consider running the Café twice month rather than weekly and have more "Bakers Chocolate" type of presentations, which Tom Urmston affirmed. Tom also wondered whether we should offer one day at Sit'nSip with a presentation. Ken suggested publishing the Café lunch menu in advance. Melinda said they publicize Senior Café in the LINK as well as the weekly email blast and can add the menu. Sue noted that Senior Café ends in April.

Outdoor Signage

Sue reported that over the past four to five weeks they have been dealing with Jeremy regarding the proposed layout. Sue did two renditions as they are having difficulty coming up with an effective sign. She will continue to push for progress.

New Business

Town Pavilion. Sue distributed a handout and announced that the Sherborn Town Green Committee is advocating for a Pavilion as part of the Town Campus, which COA has long wanted for outdoor events, programming, and gatherings. The committee is considering two basic designs, with Timber Frame being the choice. The committee's other focus is on funding. The cost is estimated at about \$200,000 to cover the foundation, a prefab structure, and construction. The committee is trying to find a Fiduciary to manage the funds. There was discussion of fundraising, possible Fiduciaries and the role of the Friends of COA. Sally moved to support the project, Denise seconded, and the motion passed unanimously.

Membership. Pete reported that one Board Member's term is expiring, Pam Sampson. Lori motioned to recommend renewing Pam's appointment, Sally seconded, and the motion passed unanimously.

Strategic Plan. Lori noted that we have not yet reviewed progress on the Plan, which was deferred at the previous meeting. Sue said we would address this at the April meeting.

Adjournment

There being no further business, Pete asked for a motion to adjourn.

Sally motioned to adjourn, Ken seconded, and the motion was unanimously approved.

The meeting adjourned at 10:22a.m.

Minutes Approved on 4/30/2024. Attachments available upon request.

Meeting Schedule for 2024: 1/30, 2/27, 3/26, 4/30, 5/28, 6/25, 7/30, 8/27, 9/24, 10/29, 11/26 and 12/31